

SCHOOL TRANSPORT IMPORTANT INFORMATION

⇒ **SHOULD** severe weather affect school transport, please ensure you check the school website and any Groupcall text messages or emails for information. Remember, if you take your child in to school in the morning, you must also be prepared to collect them in the afternoon if the weather still affects school transport.

FOR MORE INFORMATION about Chulmleigh's School Transport Service please contact Mrs T Harrison:

T: 01769 580215

E: tharrison@chulmleigh.devon.sch.uk

FOR PAYMENT AND BUS PASS ENQUIRIES

please contact the Finance Office:

T: 01769 580215

E: finance@chulmleigh.devon.sch.uk



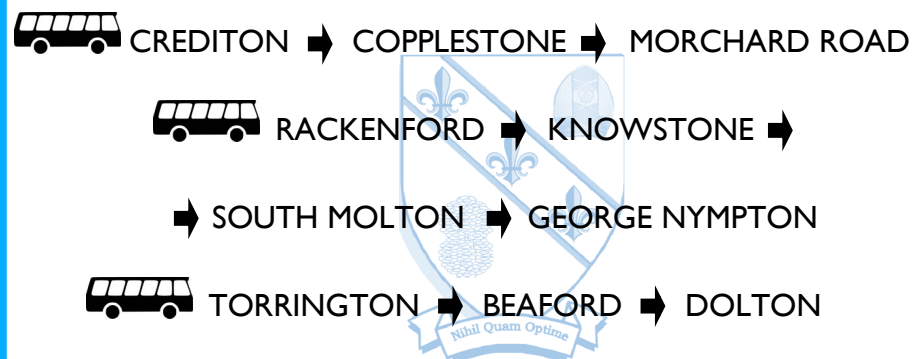
CHULMLEIGH COMMUNITY COLLEGE

SCHOOL TRANSPORT SERVICE

Getting YOUR child to school

Chulmleigh Community College offers a subsidised transport service to families who wish to attend our school, but who are out of catchment and so do not qualify for free school transport.

The availability of this service relies on parental contributions.



PAYING FOR SCHOOL TRANSPORT

Transport invoices will be emailed out at the start of each academic year, with an option to pay for the whole year or in six half-termly instalments. Payments are made in advance; please ensure we have received them by the start of each half term. On receipt of payment new passes will be issued at the start of the Autumn, Spring and Summer Terms.

We don't wish to create transport difficulties for our pupils, however non-payment of transport fees will lead to your child being unable to use our service.

Please remember that as a parent/carer, it is YOUR responsibility to get your child to school.

STAYING SAFE ON SCHOOL TRANSPORT

We know that most young people behave well on school transport, but occasionally the behaviour of a few can make the journey unpleasant for everyone, and can sometimes endanger others.

We want everyone to stay safe and travel in comfort, and we all have a responsibility to make sure this is the case.

To make sure this happens, we need all pupils and their parents/carers to agree to abide by our code of conduct and will take transport payments received, and pupils' receipt of a pass, as acceptance of this. Should pupils not keep to the code of conduct, parents/carers will be informed and pupils may be removed from our school transport.



SCHOOL TRANSPORT PUPILS' CODE OF CONDUCT

- ⇒ **YOUR PASS** is for you only, and must always be carried if you want to use school transport.
- ⇒ **BE READY** to show your pass to the driver; you will not be allowed to travel without it.
- ⇒ **TREAT** the bus driver and your fellow passengers with respect.
- ⇒ **DO** as the driver asks.
- ⇒ **STAY** in your seat and keep your seat belt on.
- ⇒ **LOOK** after your possessions.
- ⇒ **TAKE** any litter home with you.
- ⇒ **REPORT IT.** If you see someone behaving badly or bullying others always report it to the driver and to your school.
- ⇒ **DON'T** distract the driver except in an emergency.
- ⇒ **DON'T** throw things.
- ⇒ **DON'T** use bad language.
- ⇒ **DON'T** damage the vehicle - if you do your parents or carers may have to pay for the damage.
- ⇒ **YOU** and your parents or carers are responsible for making sure that you get to and from the pick-up point safely, at least 10 minutes before the bus is due.
- ⇒ **IF** the bus is late only wait at the pick-up point for 10 minutes.
- ⇒ **AGREE** a plan with your parents or carers about what to do if transport doesn't arrive or you forget your pass.

