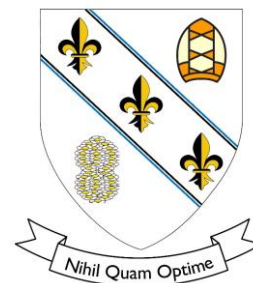


Chulmleigh Community College
Chulmleigh, Devon
EX18 7AA

t: 01769 580 215
e: admin@chulmleigh.devon.sch.uk
w: www.chulmleigh.devon.sch.uk



18th July 2019

Dear Parent(s) / Carer(s)

Hamlet Cast Workshop & Performance Thursday 3rd October and Tuesday 12th November 2019

As you will be aware, we are delighted to be one of 1,150 schools taking part in the 2019 Shakespeare Schools Festival, and are pleased to inform you that your child will be performing in our production of Hamlet taking place on 12th November at Phoenix Arts in Exeter.

As part of the Festival journey, your child will be required to take part in rehearsals at College and will also be attending a half-day cast workshop at the theatre before the performance day itself. The cast workshop is run by experienced actors and directors leading the pupils in exercises on storytelling, character, voice, ensemble building and staging techniques. This will be a fantastic day that we hope will leave our pupils feeling invigorated, confident and focused.

The workshop will take place on Thursday 3rd October; we will be leaving from the College at 12:20 and returning at approximately 17:00. We will be travelling by coach.

The performance will take place on Tuesday 12th November. We will leave the College at 12:20 and travel by coach. The performances will start at 19:00, and we are expecting to be finished around 22:00. Please make arrangements to pick your child up from The Phoenix in Exeter if you are not going to be there as an audience member.

On the performance day, our cast will spend the afternoon at the theatre for a technical and dress rehearsal, fully supported by a professional theatre director alongside sound and lighting technicians. In the evening your child, with their cast mates, will join pupils from other local schools as each perform their own abridged Shakespeare play in front of friends, family and the local community!

Pupils will need to wear College uniform for the workshop, but can wear their own casual clothes for the day and evening of the performance. Pupils should bring with them plenty to drink and snacks for both days. For the performance day, your child will need plenty to drink and either money to buy food from Exeter, or a packed meal – but **no energy drinks**, please. We will have an hour long meal break between 17:00 and 18:00, when pupils will have the opportunity to leave the theatre in small groups to buy food. However, if you would prefer that your child stays in the theatre, under full supervision, please indicate this on the attached form, otherwise I will assume that you are happy for your son/daughter to be in Exeter with friends for that hour.

Should your child be entitled to a Free School Meal and you would like us to provide a packed lunch, please indicate this on the attached form. Any medicines should be handed to a member of staff, but pupils may carry their own inhaler; should your child have an inhaler, please ensure he/she has it with them.

We have been allocated 54 tickets – two per pupil – which you can purchase from us by completing the attached form. The price is £7.50 per ticket. **Should you need more than two tickets, you will need to contact the box office at Exeter Phoenix on 30th October when any spare tickets will be released.** There will be performances from other schools to watch. Please complete and return the consent form to the College no later than Friday 13th September.

Thank you so much for your support. Please contact me if you have any questions.

Yours faithfully

Sara Feasey
Expressive Arts Team Leader

CHULMLEIGH ACADEMY TRUST
Parental Consent Form & Medical Information for Off-Site Activities

Hamlet Cast Workshop & Performance
Thursday 3rd October and Tuesday 12th November 2019

<p>I consent to my child Date of Birth attending the above trip. I also consent to the provision of any emergency medical treatment (that might include the use of anaesthetics) required by my child during the course of the trip. I confirm that I consider my child to be in good health and fit to participate in this trip. If applicable, I agree to any special arrangements relating to this trip/activity.</p>
<p>I have detailed any relevant medical condition or dietary requirement in the space provided below, and will ensure that my child brings any essential medication.</p>
<p>My child has a health care plan relating to his/her existing medical condition YES/NO <i>please delete as applicable</i></p>
<p>My child is entitled to a Free School Meal I would like the school to provide a packed lunch for this trip. YES/NO <i>please delete as applicable</i></p>
<p>I request that my child is supervised during the meal break on 12th November YES/NO <i>please delete as applicable</i></p>
<p>On 12th November parents/carers should meet their child at Exeter Phoenix and will need to be there by 22:00.</p>
<p>Details of any relevant medical condition and/or dietary requirements (please continue overleaf if required)</p> <p>Essential medication which <u>MUST</u> be taken on the trip (e.g. epipen, inhaler, insulin):</p> <p><i>NB: if your son/daughter does not have this medication with them, they will not be permitted to attend</i></p>
<p>I would like to purchase tickets</p> <p><input type="checkbox"/> I enclose £ cash/cheque (made payable to Chulmleigh Academy Trust)</p> <p><input type="checkbox"/> I have paid £ via sQuid online (portal.squidcard.com)</p>

Signature of parent/carers **Date**

Primary Emergency Contact parent/carers

Address

Tel: Home Work Mobile

Additional Emergency Contacts

Name Tel

Name Tel

Doctor's Surgery Tel

Please return this form to the Admin / Finance office