

**CHULMLEIGH COLLEGE
PARENT TEACHER ASSOCIATION
REGISTERED CHARITY NO. 1182821**

**AGM minutes
17 October 2022, 7pm**

Present

Neil Payne NP (current PTA chair and deputy head)
Helen Wyatt HW (current PTA Secretary)
Cathryn Waterhouse (CW), daughter in year 7 (new parent)
Becky Vile BV (staff at college, 2nd hand uniform and student in year 11)
Julia Young JY (parent helper, student year 11)
Karla Davis KD (2 students in year 7)
Zoe Sterland ZS (teacher)
Angela Elston AE (staff member, student in year 10)
Clare Dell CD (staff, student in year 8)
Lesley Glover LG (student left year 11 this year, currently manages the second hand uniform)
Tabetha Maynard TM - (current PTA treasurer)

Apologies

No apologies received

Minutes of the last AGM

These were agreed.

Matters arising

The quiz didn't run due to lack of interest
NP spoke to heads about bidding - funds previously agreed by the PTA gratefully received

Chair's report

NP completed a chair's report and read it out to the meeting (see attached)

Treasurer's report

TM provided an update on the PTA finances.

BV has healthy amount of petty cash in school
We have done really well this year with second hand uniform sales raising over £400
Gemma Markham did a sponsored walk up Kilimanjaro raising over £600, with more still coming in

PTA has donated to college, paying for the Shepton Mallet trip, year 11 breakfast, and D&T equipment, £813 donated so far this year

Election of Committee Members

NP was not standing again as Chair so took this item.

Formal nominations were made and agreed by all present as follows:

Chair - NP nominated AE, seconded by BV. AE accepted this.

Treasurer - CW nominated by NP, seconded by BV.

Secretary - HW happy to continue until the summer when she will no longer be a parent of a child at the college. Nominated by NP, seconded by BV.

CD agreed to shadow secretary role, to potentially take this on from the next AGM.

BV commented that there were a couple of teachers who agreed to join the committee but not at the meeting tonight.

AOB

NP - meeting with members of a local church about supporting families locally. There are 30 families accessing South Molton food bank at the moment. Need to see what we can do to support the community. Hoping PTA would be able to support requests for uniform where children who require additional support have outgrown - agreed by PTA.

Angela to link with Vicar at Witheridge. HW to make a connection with Lapford foodbank about this also.

Uniform management - the meeting discussed the current process. Confirmed that HW passes emails received in PTA email onto LG who then links with the parent to understand the ask, and then passes this on to BV to fulfil. LG is no longer able to continue doing this. ZS suggested a microsoft form to capture the relevant info.

BV/ZS to speak to IT to create the form.

Agreed it could go on the college website, and that any emails received would be redirected to complete the form.

Stocks of uniform are good at the moment although we may need to purchase more ties. CW offered to help sort the uniform as needed.

BV asked if the PTA would support a purchase of a strong uniform rail - this was supported but TM suggested it may be worth putting a request out on FB for a second hand one. BV to arrange.

ZS met Kate Humble to discuss her book. She is currently writing another book, and was willing to come down and do an "evening with Kate Humble" to raise funds for the college. Unclear when this would be but would need to be after the lambing at her own farm. It needs to be an event with food and drink. Kate is very social and she is well known. PTA agreed this was a good idea. Action for ZS to follow up.

NP - Maria Chambers (parent) also emailed to say she was interested in joining. Would pass details to HW.

Meeting discussed a bidding form received for electric fencing for sheep - ZS stated this was part of a much bigger issue so not appropriate to be funded by the PTA. ZS to discuss with the department, and bring back if needed.

Discussion around process - bids need to be discussed at SLT first to ensure they are appropriate before coming to PTA.

Agreed they could go to AE initially to ensure they can go on SLT agenda.

Naming of PTA - discussed the desire to change to PTFA or similar to encourage a wider membership, including those in the community. This needs to be explored further as the constitution needs to be changed, along with the bank account if the name is changed to reflect different membership. HW to look at this.

NP raised that the previous quiz we had was amazing. Would be good to put another one on.

ZS suggested February would be a good time as it would avoid key dates in the college. The PTA agreed. Need to have a meeting pre-Christmas to plan and advertise. CD suggested a valentine's quiz. NP would be happy to be the quiz master.

Date of next meeting Monday 5/12 6.30 for 7pm at college.

Post meeting note - the college is returning to in person parents' evenings in November. PTA to hopefully provide refreshments and sell secondhand uniform.